

Audit and Standards Committee Forward Plan June 2017 - May 2018

If you would like to know more about our work programme, please get in touch with Carol Bloxham, Scrutiny Support Officer, 01785 276155 or carol.bloxam@staffordshire.gov.uk

Item and lead officer	Date of meeting	Links with Council strategic commissioning priorities	Detail	Action/Outcome
	26 June 2017			
External Audit Plan Ernst & Young			Progress Report	VfM work was well progressed but more work needed on BCF and integration with wider health economy. Members asked to be kept informed on developments re business rates
Internal Audit Report of the Director of Finance and Resources			<ul style="list-style-type: none"> • Outturn Report 2016-17 • Audit Charter 2017 • Strategy and Plan 2017-18 	Adequate assurance judgement received on governance, risk and control framework; minor revisions to Internal Audit Charter were agreed and internal audit strategy and plan agreed. Members agreed the need for flexibility to address unplanned business.
SAP Replacement update Report of Director of Finance and Resources				Programme Manager explained the background to, governance and risk management associated with the new system and how elements of change would be managed.

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Code of Corporate Governance – 2017/18 Director of Strategy, Governance and Change <i>and</i> Director of Finance and Resources			Update on action plan	The new Code of Corporate Governance and resulting Action Plan were approved.
Procurement Regulations Report of the Director of Finance and Resources				The revised procurement regulations offered an enhanced level of robustness and were approved for inclusion in the constitution.
Induction training of the new Audit & Standards Committee				
	25 September 2017			
Statement of Accounts 2016/17 Report of Director of Finance and Resources			<ul style="list-style-type: none"> • County Council • Pension Fund 	
Annual Governance Statement 2016/17 Director of Strategy, Governance & Change & Director of Finance & Resources				
Report to those charged with Governance Report of Ernst & Young				

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Local Public Audit - Update Director of Finance & Resources				
Cyber Essentials Review Director of Finance and Resources				
	4 December 2017			
Strategic Risk Register Director of Strategy Governance and Change and Director of Resources				
Health, Safety and Wellbeing Performance Annual Report Health, Safety and Wellbeing Manager			Annual report	
Annual Audit Letter 2016-17 Report of Ernst & Young				
Internal Audit Plan 2017-18 update Chief Internal Auditor			update	
	12 March 2018			
Annual Information Governance Statement			Annual report	

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Head of Information Governance				
Review of the effectiveness of the Audit & Standards Committee Head of Law & Democracy and Chief Internal Auditor				
Members Standards Annual Report Director of Strategy, Governance and Change			Annual statement	
External Audit Plan Report of Ernst & Young			update	
Work programme for the Audit and Standards Committee	All meetings			
Proposed changes to the Constitution	As required			
Internal Audit Special Investigation/limited/ Top Risk Areas reports	As required	26 June 2017	Accounts Receivable Client Contributions Property Cases	Committee to write to Cabinet Member, Finance and Corporate Matters requesting he adopts a greater sense of urgency in recovering outstanding debts.
Other items:			<ul style="list-style-type: none"> • Auditing in a Commissioning environment (cybercrime) • External Assessment of Internal Audit 	A development day on Penda Property Partnership will be offered to all members

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			<ul style="list-style-type: none"> • Local Public Audit - update • Procurement Regulations and Financial regulations. • Penda property partnership • Financial Regulations - update 	

Membership

Derek Davis, OBE
Mike Davies
Michael Greatorex
Martyn Tittley (Chairman)
David Brookes
Colin Greatorex
Syed Hussain

Ian Lawson
Jeremy Oates
Carolyn Trowbridge
(Vice-Chairman)
Ross Ward
Bernard Williams
Victoria Wilson
Jill Hood

Calendar of Committee Meetings

26 June 2017
25 September 2017
4 December 2017
March 2018

Meetings usually take place at County Buildings, Martin Street, Stafford ST16 2LH