

RE Subject Review: Phase One (Preliminary)

June

Agree criteria for selection + proposed panel
Project Manager(PM) & Expert Panel Chair (EPC) agree key documents
(Background info + terms of ref + documentation list + expert witnesses + formats for response)



Steering Group meeting (10 July)

Notify Expert Panel (EP) members (if ratified)
Send out key documents to EP members
Encourage general email communication between EP members



EP meeting 1 (10 August)

Hear from expert witnesses
Formulate initial ideas & hunches



10 August – 19 September

EP read key documents & record reactions
Response forms sent to expert witnesses with submissions received + recorded
General email communication between EP group members (eg exploring ideas)



EP meeting 2 (19 September, Birmingham)

Hear from further expert witnesses
Agree format & key ideas of report



19 September – 24th October

Report draft & circulate for refinement



Meeting with Steering Group (31st October)

Presentation of first draft report
Responses & discussion



Meeting with Reference Group (7th November)

Presentation of final draft report

Final draft published on REC website for wider consultation (12th November – 3rd December)
Intensive review of report in the light of feedback takes place in parallel and until 6th December



Report considered by REC Board (6 December)
(Final approval to be given by Steering Group in late December/ early January)