

# **Staffordshire Police, Fire and Crime Panel**

**24 June 2024**

## **Home Office Grant 2023/24 Final Claim**

### **Report of the Secretary**

#### **Purpose of the Report**

1. To report on the allocation of grant received from the Home Office to meet the costs of the Police, Fire and Crime Panel during 2023/24.

#### **Recommendations**

2. The Panel is asked to note the report and make comment on the expenditure for 2023/24.

#### **Background**

3. Each year the Home Office allocates a grant to the Local Authority which acts as Host Authority for its area Police, Fire and Crime Panel to meet the costs of administrative support and management services to the Panel. Included in that Grant is an amount of up to £920 per annum for each Panel member to meet expenses and costs incurred in carrying out their role. Notification of Grant entitlement is issued by the Home Office and a claim for up to that amount has to be submitted at the end of the financial year.

4. Expenditure for 2023/24 was made up of administrative costs and the allocation for member expenses give a total of £63,488.70.

5. As the Host Authority for the Staffordshire Panel, Staffordshire County Council is required to formally accept the grant offer for 2023/24 and is responsible for its use. In addition to supporting Panel meetings and members, the County Council provides all other support services (legal, financial, complaints handling, Information governance and administration). A breakdown of costs reclaimed from the Home Office for 2023/24 is shown at Appendix 1.

#### **Transparency**

6. The terms of the Home Office Grant Agreement, state that the Police, Fire and Crime Panel will “publish” as a minimum on their website details of all expenditure including Panel administration costs and individual members’ expenses and allowances. Consequently Appendix 1 will be published on this Panel’s dedicated pages on Staffordshire County Councils’ website.

#### **Future Home Office Funding**

8. Allocation from the Home Office for 2024/25 has not yet been received.

**Contact Officer**

Report Author: John Tradewell, Secretary to the Panel

E-mail: [mandy.pattinson@staffordshire.gov.uk](mailto:mandy.pattinson@staffordshire.gov.uk), Support Officer

**APPENDIX 1**

**Staffordshire Police, Fire and Crime Panel Home Office Grant Allocation  
2023/24**

<b>EXPENDITURE HEADING</b>	<b>AMOUNT £</b>
Officer Support	50,627.54
Administration	1,745.00
Webcasting	760.00
Members' Expenses/Allowances:	
Ann Edgeller (Part Year)	161.02
Bernard Peters	920.04
Bernard Peters (NI Contribution)	46.08
Keith Walker (Part Year)	569.91
Thomas Holmes (Part Year)	101.40
Stephen Lees (Part Year)	328.94
Adrian Bowen	920.04
Bryan Jones (Part Year)	101.40
Philip Hudson (Part Year)	153.34
Gillian Heesom	920.04
Richard Cox	920.04
Jacqueline Barnes (Part Year)	101.40
Daniel Maycock (Backdated)	1,056.95
Charlotte Atkins (Part Year)	752.25
Michael Fitzpatrick (Part Year)	306.84
Jo Elson (Part Year)	685.08
Vince Merrick (Part Year)	591.10
David Williams (Part Year)	685.08
Angela Loughran (Part Year)	685.08
Zdzislaw Krupski (Part Year)	350.13
<b>TOTAL</b>	<b>63,488.70</b>
<b>Total Grant available</b>	<b>64,340.00</b>
Underspend/Overspend	- 851.30

NB: There are 12 members on the Panel. Members are appointed by individual authority in May or June each year. There are also member changes throughout the year. This results in part year payments. Payments are listed for the financial year April 2024 to March 2025.