

Corporate Overview and Scrutiny Committee – Tuesday 18 June 2024

Overview and Scrutiny Committee Work Programme 2024-25 Update

Recommendations

I recommend that the Committee:

- a. Note the work programme update report.

Report of the Scrutiny and Support Officer

Summary

Background

1. The Corporate Overview and Scrutiny Committee is the Council's Principal Scrutiny Committee it is responsible for:
 - a. Leading on the Overall management and co-ordination of Overview and Scrutiny Committee work programmes.
 - b. Holding the Leader and the Cabinet Member for Finance and Resources to account for their leadership and performance.
 - c. Scrutiny of the Council's overall performance and approach to managing performance and Strategic Corporate Planning.
 - d. Scrutiny of the Council's ongoing programme of improvement and transformation.
 - e. Dealing with any Executive decisions that have been called in
 - f. Scrutiny of the Council's support services including finance, ICT, People Services, Legal and Member and Democratic Services
 - g. Building Community Capacity.
2. The Corporate Overview and Scrutiny Committee will also establish an Medium-Term Financial Strategy (MPFT) Working Group on an annual basis. The Working Group will be responsible for the scrutiny of the development of the Council's MTFS, Annual Budget, and Council Tax setting process.
3. To review our meetings they can be found on this link: [Browse meetings - Corporate Overview and Scrutiny Committee - Staffordshire County Council](#)
4. If you would like to know more about our work programme, please contact mandy.pattinson@staffordshire.gov.uk

Work Programme Update

5. Suggested items for inclusion on the new work programme are listed at below. These have come from requests for further work by Members during their scrutiny of the last municipal year (2023-2024) and regular quarterly reports. Members may also wish to request additional items for consideration.

Link to Strategic Plan

6. The Overview and Scrutiny Committee remits and work programmes are developed to ensure that scrutiny reinforces the value and importance of challenge and they are aligned to the ambitions and delivery of the principles, priorities and outcomes of the Staffordshire Strategic Plan.

List of Appendices:

N/A

Contact Details

Report Author:	Mandy Pattinson
Job Title:	Scrutiny and Support Officer
Telephone No.:	01785 278502
E-Mail Address:	mandy.pattinson@staffordshire.gov.uk



Corporate Overview and Scrutiny Work Programme

Date	Topic	Basis/ Theme	Actions/ Outcomes	
Friday 31 May 2024 at 10.00am	•	Reserved for Call In	Cancelled – no call-in	
Tuesday 18 June 2024 at 10:00am	<ul style="list-style-type: none"> • Work Programme Planning • Appointment of the Medium-term Financial Strategy Working Group • O&S Annual Report • Integrated Performance Report – Quarter 4 • Community Strategy 			
Thursday 4 July 2024 at 10.00am	•	Reserved for Call In		
Thursday 30 July 2024 at 10.00am	<ul style="list-style-type: none"> • Integrated Performance Report – Quarter 1 • Final Financial Outturn 2023/24 • Overview & Scrutiny Work Programmes 			
Monday 5 August 2024 at 10.00am	•	Reserved for Call In		

Corporate Overview and Scrutiny Work Programme

Date	Topic	Basis/ Theme	Actions/ Outcomes
Monday 9 September 2024 May 2024 at 10.00am	•	Reserved for Call In	
Tuesday 10 September 2024 at 10.00am	<ul style="list-style-type: none"> • Overview and Scrutiny Work Programmes • Corporate Complaints Annual Report 2022/23 • Social Care (Children's and adults) complaints report • LGSCO Annual Report • Leadership Board- (Scrutiny of priorities) 	Complaint - Annual reports agreed by the O&S Chairs all complaints should be considered by Corporate O&S (Inc safeguarding).	
Friday 4 October 2024 at 10.00am	•	Reserved for Call In	
Tuesday 29 October 2024 at 10.00am	<ul style="list-style-type: none"> • Climate Change Annual Report and Action Plan • Integrated Performance Report – Quarter 2 		
Monday 11 November 2024 at 10.00am	•	Reserved for Call In	

Corporate Overview and Scrutiny Work Programme

Date	Topic	Basis/ Theme	Actions/ Outcomes	
Thursday 5 December 2024 at 2:00pm	•	Reserved for Call In		
Tuesday 17 December 2024 at 10.00am	• MTFS 2022-2027 Working Group Report			
Friday 10 January 2025 at 10.00am	•	Reserved for Call In		
Tuesday 14 January 2025 at 10.00am	• Overview and Scrutiny Work Programmes			
Tuesday 4 February 2025 at 10.00am	•	Reserved for Call In		
Monday 24 February 2025 at 10.00am	• Quarterly Integrated Performance Report – Quarter 3 • Corporate Plan/ Delivery Plan			
Friday 7 March 2025 at 10.00am	•	Reserved for Call In		

Corporate Overview and Scrutiny Work Programme

Date	Topic	Basis/ Theme	Actions/ Outcomes
Friday 4 April 2025 at 10.00am	•	Reserved for Call In	
Tuesday 8 April 2025 at 10.00am	• Overview and Scrutiny Work Programmes		

Further Overview and Scrutiny Work

Working Groups	MTFS - Agreed at Chair/vice programme board meeting (November 2023) that all chairs should sit on the working group.		
Briefings received outside of Committee	•		
Items for future scrutiny	<ul style="list-style-type: none"> • Digital Innovation and Strategy – further updates when appropriate 09/04/24) • Customer Experience Strategy – further updates when appropriate 09/04/24) • Entrust – informal meeting 24/01/24 changes to the contract or Governance arrangements- when appropriate 		
Standing items	•		

Updates/ Briefing Notes / Visits 2024/25			
Date	Item	Details (Background)	Action / Outcome
Working Groups / Inquiry Days 2023/2024			
MTFS Working Group	2023/24 previous membership <ul style="list-style-type: none"> • Cllr M Wilcox (Chair) • Cllr B Peters • Cllr N Yates • Cllr J Pert • Cllr G Heath • Cllr S Thompson • Cllr J Oates 	Agreed at Chair/vice programme board meeting (November 2023) that all chairs should sit on the MTFS working group.	
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Membership

Samantha Thompson (Chairman)
Philippa Haden (Vice Chairman - Overview)
Gill Heath (Vice Chairman - Scrutiny)
Tina Clements
Mike Davies
John Francis
Jeremy Oates
Jeremy Pert
Bernard Peters
Kath Perry
Bob Spencer
Mike Worthington
Nigel Yates