

# **WORK PROGRAMME**

## **Corporate Overview and Scrutiny Committee – 2022/2023**

The Corporate Overview and Scrutiny Committee is the Council's principal overview and scrutiny committee. It is responsible for co-ordinating and approving the scrutiny work programmes, overseeing the work of the Overview and Scrutiny Committees and ensuring coherence of approach to cross cutting policy themes. The committee also has a key role in challenging progress around the Council's ambitions of running the business well.

The Committee also scrutinises those areas of the County Council's activity focused on corporate improvement. Its remit covers:

- Holding the Leader and Cabinet Member for Finance and Resources of the Council to account for achievement of the overall vision of a connected Staffordshire.
- The Council's overall performance and approach to managing performance and Strategic Corporate Planning
- The Council's Medium-Term Financial Strategy
- The Council's on-going programme of improvement and transformation.
- The Committee is responsible for scrutiny of achievement against the Council's strategic priorities.
- The Council as a commissioning organisation including how it uses customer insight to drive improvements in services.

We review our work programme regularly to ensure it remains relevant to the challenges facing local communities, the Council and its partners.

### **Councillor Colin Greatorex**

Chairman of the Corporate Overview and Scrutiny Committee

If you would like to know more about our Work Programme or how to raise issues for potential inclusion on a Work Programme, then please contact Mandy Pattinson, Scrutiny and Support Officer ([mandy.pattinson@staffordshire.gov.uk](mailto:mandy.pattinson@staffordshire.gov.uk))

### Work Programme 2022/2023

| Date of Meeting        | Item  | Details (Background)                          | Action / Outcome   |
|------------------------|---|---|--|
| <del>6 June 2022</del> | Reserved for Call In - cancelled  |   |  |
| 21 June 2022           | <b>Work Programme -</b><br>Members: Alan White/Ian Parry<br>Officers: John Tradewell/Rob Salmon     | Development of the work programme for 2022/23 | That the draft Work Programme for 2022/23 be agreed.   |
|                        | <b>Appointment of the Medium-Term Financial Strategy Working Group</b><br>Officers: Mandy Pattinson |   | Councillors C Greatorex (Chairman), B Peters, C Atkins, J Pert, G Heath, S Thompson and J Oates.   |
|                        | <b>Climate Change Working Group Update</b><br>Officer: Deb Breedon                                  | To receive an update report                   | <ul style="list-style-type: none"> <li>a) That the membership comprise: Councillors C Atkins, T Clements, J Pert, B Peters, D Smith and S Thompson. C Wileman to be invited to remain as a member.</li> <li>b) Chairman - Councillor S Thompson.</li> </ul>  |
|                        | <b>Boundary Commission Review – update</b><br>Chairman verbal report                                |   | <ul style="list-style-type: none"> <li>a) That the Committee continue to receive updates at its future meetings.</li> <li>b) That the Committee view the Consultation plan at the earliest opportunity, specifically the ways of engaging with older people; those not happy with completing forms on line; BME communities; the rural communities; and how Parish councils could help to publicise the consultation.</li> </ul> |

### Work Programme 2022/2023

| Date of Meeting   | Item   | Details (Background)  | Action / Outcome |
|-------------------|--|---|------------------|
| 4 July 2022       | Reserved for Call In   | Cancelled.  |                  |
| 2 August 2022     | <b>Integrated Performance Report – Quarter 1</b><br>Members: Alan White/Ian Parry<br>Officers: John Tradewell/Rob Salmon | Quarterly report. To include information on the Household support fund. |                  |
|                   | <b>Boundary Commission Review – update</b><br>Officers: Chris Ebberley/Kerry Dove/Katie Marshall                         |   |                  |
| 8 August 2022     | Reserved for Call In   |   |                  |
| 2 September 2022  | Reserved for Call In   |   |                  |
| 13 September 2022 | <b>Overview and Scrutiny Work Programmes</b><br>Overview and Scrutiny Chairman   | To ensure communication between the committees and no duplication       |                  |
|                   | <b>Boundary Commission Review – update</b><br>Officers: Chris Ebberley/Kerry Dove/Katie Marshall                         |   |                  |
|                   | <b>TBC Governance review – update</b><br>Cabinet Member: Alan White<br>Officers: Kate Loader                             |   |                  |
|                   | <b>Climate Change Working Group Update</b><br>Chairman: S Thompson<br>Officer: Deb Breedon                               |   |                  |
| 7 October 2022    | Reserved for Call In   |   |                  |

### Work Programme 2022/2023

| Date of Meeting  | Item   | Details (Background)  | Action / Outcome |
|------------------|--|---|------------------|
| 25 October 2022  | <b>Corporate Complaints Annual Report 2021/22</b><br>Member: Alan White<br>Officers: John Tradewell/Kate Bullivant   | Annual report   |                  |
|                  | <b>LGSCO Annual Report</b><br>Member: Alan White<br>Officers: John Tradewell/Kate Bullivant  | Annual report   |                  |
|                  | <b>Integrated Performance Report – Quarter 2</b><br>Members: Alan White/Ian Parry<br>Officers: John Tradewell/Rob Salmon/Kerry Dove  | Regular quarterly report  |                  |
|                  | <b>Entrust – Review of changes</b><br>Member: Mark Deaville<br>Officers: Ian Turner  | Decision taken to change contract at June Cabinet – O&S to scrutinise changes and implications. |                  |
| 7 November 2022  | Reserved for Call In   |   |                  |
| 12 December 2022 | <b>Diversity and Inclusion - Principles, Objectives and Action Plan update (to include gender pay gap update)</b><br>Member: Alan White<br>Officers: Sarah Getley/Kerry Dove | Requested by members  |                  |
|                  | <b>Equality Update</b> – (to include recruitment and   | Also goes to Audit and Standards committee to monitor implementations of                        |                  |

### Work Programme 2022/2023

| Date of Meeting  | Item  | Details (Background)  | Action / Outcome |
|------------------|---|---|------------------|
|                  | retention) pre cabinet scrutiny<br>Member: Alan White<br>Officers: Sarah Getley/Kerry Dove  | audit reviews. Cabinet in December reporting annual progress.     |                  |
| 10 January 2023  | Reserved for Call In  |   |                  |
| 17 January 2023  | <b>Overview and Scrutiny Work Programmes</b><br>Overview and Scrutiny<br>Chairman   | To ensure communication between the committees and no duplication |                  |
|                  | TBC- Scrutiny of the <b>Local Enterprise Partnership</b> (including governance arrangements).<br>Officer - Lucy Sefton                        | Annual scrutiny. Date to be agreed with LEP.                      |                  |
|                  | <b>MFTS 2022-2027 Working Group Report</b><br>Chair of COSC - Cllr Greatorex<br>Rob Salmon/Rachel Spain                                       |   |                  |
| 10 February 2023 | Reserved for Call In  |   |                  |
| 27 February 2023 | <b>Quarterly Integrated Performance report (Quarter 3)</b><br>Members: Alan White/Ian Parry<br>Officers: John Tradewell/Rob Salmon/Kerry Dove | Regular quarterly report  |                  |
|                  | <b>Peoples strategy – update</b><br>Members: Alan White/Ian Parry   | Pre decision scrutiny – Cabinet in March                          |                  |

### Work Programme 2022/2023

| Date of Meeting | Item   | Details (Background) | Action / Outcome |
|-----------------|--|----------------------|------------------|
|                 | Officers: John Tradewell/Sarah Getley/Kerry Dove |                      |                  |
| 6 March 2023    | Reserved for Call In                             |                      |                  |
| 3 April 2023    | Reserved for Call In                             |                      |                  |
| 11 April 2023   |  |                      |                  |
| 8 May 2023      | Reserved for Call In                             |                      |                  |

### Items for Consideration or needing more detail- Work Programme 2022/2023

| Suggested Item                               | Details (Background)   | Proposed Date of Meeting |
|--|--|--------------------------|
| Digital – in 2021/22 work programme          | Audit committee considering audit review recommendations.<br>May be considered as part of MFTS review.   |                          |
| Civil Contingency's                          | Raised by the Leader at triangulation – Officer Tracey Thorley. More information needed  |                          |
| Leaders Board for Staffordshire              | Raised by the Leader at triangulation – Officer Keith Luscombe. More information needed  |                          |
| Governance - review of partnerships          | <ul style="list-style-type: none"> <li>• AMEY – Prosperous committee looking at performance and contract - April 2022.</li> <li>• Nexxus – no changes proposed</li> <li>• Entrust – part of Gov review</li> </ul> Currently a governance review working group (officers-lead by internal audit). Possible – briefing paper with update on current position September. Date to be confirmed | Entrust (Sept 2022)      |
| Governance of ICU and Strategic partnerships | Chair to discuss with Cllr Pert – currently in Health WP   |                          |

### Standing Items 2022/2023

| Item | Details (Background) | Action / Outcome |
|------|----------------------|------------------|
|      |                      |                  |

### Briefing Notes / Updates / Visits 2022/2023

| Date | Item         | Details (Background)   | Action / Outcome  |
|------|--------------|--|---|
| TBC  | Data sharing | <p>Members requested information on the way we share data with partners / good working practices etc.</p> <p>Natalie Morrisey/Kerry Dove – could include results of the recent audit review goes to audit and standards Committee.</p> | <p>Work shop- teams. Date TBC if Committee agree</p> <p>Presentation:</p> <ul style="list-style-type: none"> <li>• process</li> <li>• examples</li> <li>• improvements</li> </ul> |

### Working Groups / Inquiry Days 2022/2023

|                              |  |  |
|------------------------------|--|--|
| MTFS Working Group 2022/23   | <ul style="list-style-type: none"> <li>• Cllr C Greatorex (Chair)</li> <li>• Cllr B Peters</li> <li>• Cllr C Atkins</li> <li>• Cllr J Pert</li> <li>• Cllr G Heath</li> <li>• Cllr S Thompson</li> <li>• Cllr J Oates</li> </ul>                             | Information – Training 1 August 2022   |
| Climate Change Working Group | <p>Membership (confirmed June 2022)</p> <ul style="list-style-type: none"> <li>• Cllr S Thompson</li> <li>• Cllr C Wileman</li> <li>• Cllr C Atkins</li> <li>• Cllr T Clements</li> <li>• Cllr J Pert</li> <li>• Cllr B Peters</li> <li>• D Smith</li> </ul> | <p>17 November</p> <p>7 January – scoping meeting</p> <p>Information gathering – Jan- March (dates tbc)</p> <p>Update to COSC June</p> |

| Membership – County Councillors 2022-23   | Calendar of Committee Meetings - 2022-2023  |
|---|---|
| Colin Greatorex (Chairman)<br>Samantha Thompson (Vice Chairman - Overview)<br>Gill Heath (Vice Chairman - Scrutiny)<br>Charlotte Atkins<br>Tina Clements<br>Mike Davies<br>John Francis<br>Jeremy Oates<br>Jeremy Pert<br>Bernard Peters<br>Kath Perry<br>Bob Spencer<br>Mike Worthington | 6 June 2022 Reserved for Call In            |
|   | 21 June 2022                                |
|   | <del>4 July 2022 Reserved for Call In</del> |
|   | 2 August 2022                               |
|   | 8 August 2022 Reserved for Call In          |
|   | 2 September 2022 Reserved for Call In       |
|   | 13 September 2022                           |
|   | 7 October 2022 Reserved for Call In         |
|   | 25 October 2022                             |
|   | 7 November 2022 Reserved for Call In        |
|   | 12 December 2022                            |
|   | 10 January 2023 Reserved for Call In        |
|   | 17 January 2023                             |
|   | 10 February 2023 Reserved for Call In       |
|   | 27 February 2023                            |
|   | 6 March 2023 Reserved for Call In           |
| 3 April 2023 Reserved for Call In   |   |
| 11 April 2023   |   |
| 8 May 2023 Reserved for Call In   |   |