

**Appendix 1****Community Impact Assessment  
Checklist and Executive Summary****Name of Proposal:**

Children's Homes Block Contract

**Project Sponsor:**

Carly Tambs – Senior Partnerships & Placement Manager

**Project Manager:**

Shahid Munir – Market Relationship Manager

**Date Completed:**

**26/01/22**



## Final Checklist

Prior to submitting your Community Impact Assessment (CIA), please ensure that the actions on the checklist below have been completed, to reassure yourself / SLT / Cabinet that the CIA process has been undertaken appropriately.

Checklist	Action Completed	Comments/Actions
The project supports the Council's Business Plan, priorities and MTFS.	Y	Aim is to seek cost savings and achieve cost avoidance. Also, to ensure we have improved access to local provision to meet the needs of children requiring residential care.
It is clear what the decision is or what decision is being requested.	Y	Seeking cabinet approval for a block contract.
For decisions going to Cabinet, the CIA findings are reflected in the Cabinet Report and <b>potential impacts are clearly identified and mitigated for</b> (where possible).	Y	Cabinet report has taken into account the CIA findings.
The <b>aims, objectives and outcomes</b> of the policy, service or project have been clearly identified.	Y	This is set out in the cabinet report
The <b>groups</b> who will be affected by the policy, service or project have been clearly identified.	Y	This is reflected in the cabinet report and Community Impact Assessment
The <b>communities</b> that are likely to be more adversely impacted than others have been clearly identified.	Y	This is set out in the Community Impact Assessment
Engagement / consultation has been undertaken and is representative of the residents most likely to be affected.	N/A	N/A
A range of people with the appropriate knowledge and expertise have contributed to the CIA.	Y	Yes
Appropriate evidence has been provided and used to inform the development and design of the policy, service or project. This includes data, research, engagement/consultation, case studies and local knowledge.	Y	Yes market engagement has been held and data from the West Midlands Region has helped to shape elements of this proposal.

Checklist	Action Completed	Comments/Actions
The CIA <b>evidences</b> how the Council has considered its statutory duties under the Equality Act 2010 and how it has considered the impacts of any change on people with protected characteristics.	y	
The next steps to deliver the project have been identified.	Y	Once approval from cabinet has been given, the process of completing the design of the block and undertake procurement and legal work. The aim is to implement the contract from June/July 2022.



## Executive Summary

The Executive Summary is intended to be a collation of the key issues and findings from the CIA and other research undertaken. This should be completed after the CIA and research has been completed. Please structure the summary using the headings on the left that relate to the sections in the CIA template. Where no major impacts have been identified, please state N/A.

	<b>Which groups will be affected?</b>	<b>Benefits</b>	<b>Risks</b>	<b>Mitigations / Recommendations</b>
<p><b>PSED</b></p> <p>What are the impacts on residents with a protected characteristic under the Equality Act 2010? Highlight any concerns that have emerged as a result of the equality analysis on any of the protected groups and how these will be mitigated. It is important that Elected Members are fully aware of the equality duties so that they can make an informed decision, and this can be supported with robust evidence.</p>	All Children and Young people aged 6-17 years old will be able to access the service.	The proposal will meet the needs of all the protected characteristics.	Ensuring that the Providers and all Staff have knowledge and skills to meet our equality obligations	Robust quality assurance and contract management of all referrals and placements.
<p><b>Health and Care</b></p> <p>How will the proposal impact on residents' health? How will the proposal impact on demand for or access to social care or health services?</p>	Children and Young People aged 6-17 years old	The proposal meets the needs of our most complex children and young people. The aim where possible to prevent hospital admissions. Also, where appropriate to	Services are unable to meet the needs of the children and people.	High quality threshold established to ensure Providers and staff have the skills to meet their needs.

	<b>Which groups will be affected?</b>	<b>Benefits</b>	<b>Risks</b>	<b>Mitigations / Recommendations</b>
		alternative placements such as foster care.		
<b>Economy</b> How will the proposal impact on the economy of Staffordshire or impact on the income of Staffordshire's residents?	Provider Market	Could increase and/or secure employment in Staffordshire via new children's homes or expansion of existing ones.	Employment could be accessed from outside of Staffordshire	Liaise with providers to ensure staff are secured locally to meet the needs of local children and young people.
<b>Environment</b> How will the proposal impact on the physical environment of Staffordshire? Does this proposal have any Climate Change implications?	N/A	N/A	N/A	N/A
<b>Localities / Communities</b> How will the proposal impact on Staffordshire's communities?	Children & Young People	Become an integral part of the community. Providing a positive contribution. Increase capacity via opportunities. Reduce potential criminality	Placing more complex children in Staffordshire may see possible impact in local resources	Aim to ensure needs are fully met by the provider.