

## Delegations to all Cabinet Members

1. Subject to Paragraph 2 below, to take a decision on any matter which is the responsibility of Cabinet under the Council's constitution and which falls within the Cabinet Member's portfolio (**see table below for details of Cabinet Members' portfolio responsibilities**) and which is not delegated to an officer(s) in the Council's Scheme of Delegation to Officers.
  
2. This delegation does not extend to decisions of the following nature:
  - Key Decisions i.e. decisions which are significant either in financial terms or in their effects on communities living or working in an area comprising two or more electoral divisions in the county area.
  - Decisions affecting more than one portfolio.
  - Decisions which the portfolio holder considers more appropriate for a full Cabinet Decision.
  - Decisions which are outside the Council's Budget or Policy Framework (if the Cabinet Member is in any doubt as to whether a decision is outside the Council's Budget or Policy Framework they should seek the advice of the Director of Corporate Services.
  - Decisions in relation to which the Cabinet Members has a Disclosable Pecuniary Interest or the taking of which by the Cabinet Member would otherwise involve a breach of the Council's Code of Conduct for Members.
  - Decisions which are unlawful or would lead to the Council acting unlawfully.
  
3. For the avoidance of doubt this delegation replaces and supersedes any previous delegations to Cabinet Members where there is any inconsistency between the two.

<b>Leader of the Council</b>			
<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>• To be responsible for the Council's overall vision, strategy and budget setting and monitoring.</li> <li>• To provide clear political leadership both within and outside the County Council to help advance all of the County Council's key outcomes.</li> <li>• To create effective internal and external relationships with key organisations both within Staffordshire, nationally and internationally.</li> <li>• To win new resources for Staffordshire to deliver the vision of a county where big ambitions, great connections and greener living give everyone the opportunity to prosper, be healthy and happy</li> <li>• To be accountable for the development and delivery of the county council strategies and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>• To appoint and hold Cabinet colleagues to account as they ensure accountability within their commissioning/service areas including that financial and operational performance in those areas meets the requirements of the Council's Strategic Plan, Business Plan and the Medium Term Financial Strategy (MTFS).</li> <li>• To hold Cabinet colleagues accountable for the delivery of the appropriate key projects/programmes including the delivery on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To Chair meetings of the Cabinet</li> <li>• To represent, or appoint a representative of, the County Council on a range of outside bodies both within and outside of Staffordshire.</li> <li>• To be the County Council's representative on the Local Enterprise Partnership (LEP)</li> <li>• In consultation with the Chief Executive, to appoint (and/or remove) officers and members (as appropriate) to act as Directors on Boards of companies of which the County Council is a member or is to be a member.</li> </ul>		
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>• Public sector bodies locally, nationally and internationally as appropriate including the LEP, Network Staffordshire, County Council's Network, Midlands Engine, Midlands Connects Board, Constellation Partnership, North Midlands Manufacturing Corridor, criminal justice partners, HM Treasury and the Department for Communities &amp; Local Government</li> <li>• Business locally, nationally and internationally as appropriate</li> </ul>		
<b>Key Internal Relationships</b>	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> <li>• Cabinet</li> <li>• Shadow Cabinet</li> </ul> </td> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> <li>• Senior Leadership Team</li> <li>• Appropriate Scrutiny Committees</li> </ul> </td> </tr> </table>	<ul style="list-style-type: none"> <li>• Cabinet</li> <li>• Shadow Cabinet</li> </ul>	<ul style="list-style-type: none"> <li>• Senior Leadership Team</li> <li>• Appropriate Scrutiny Committees</li> </ul>
<ul style="list-style-type: none"> <li>• Cabinet</li> <li>• Shadow Cabinet</li> </ul>	<ul style="list-style-type: none"> <li>• Senior Leadership Team</li> <li>• Appropriate Scrutiny Committees</li> </ul>		

<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>• Development and implementation of Council's Strategic Plan</li> <li>• To lead on Public Sector reform</li> <li>• Corporate Strategy and Governance</li> </ul>	<ul style="list-style-type: none"> <li>• Overall Property Strategy</li> <li>• District and Town deals (strategy)</li> <li>• Strategic HR</li> <li>• Communications</li> </ul>
<b>Operational Responsibilities</b>		
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>• Overseeing all key projects through Cabinet Members</li> </ul>	

<b>Deputy Leader and Cabinet Member for Economy and Skills</b>		
<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>• To deputise for the Leader in his absence and to assist him at other times as agreed with the Leader</li> <li>• To provide clear political leadership both within and outside the County Council to help advance the County Council's key outcomes</li> <li>• To provide clear political leadership both within and outside the County Council to help advance the County Council's key outcome of everyone in Staffordshire having access to more good jobs and sharing the benefit of economic growth</li> <li>• To lead the County Council's work on economic recovery from Covid-19</li> <li>• To create effective internal and external relationships with the organisations listed below to help advance the outcome.</li> <li>• To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>• To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To be the County Council's representative on the Midlands Connect Steering Group</li> <li>• To be the County Council's Principal Director to the Board of West Midlands Rail Limited</li> </ul> <p>In order to effectively discharge the Council's agenda, this Cabinet Member will work, as appropriate, with all Cabinet colleagues</p>	
<b>Key External</b>	<ul style="list-style-type: none"> <li>• Stoke on Trent and Staffordshire Local</li> </ul>	<ul style="list-style-type: none"> <li>• BT &amp; other Digital Providers</li> </ul>

<b>Relationships</b>	<p>Enterprise Partnership and other surrounding LEPs and economic partnerships (e.g. Sector Groups, Combined Authorities etc.)</p> <ul style="list-style-type: none"> <li>• Department for Business, Energy and Industrial Strategy; Department for Works and Pensions; MHCLG, DFE; ESFA</li> <li>• Staffordshire Business &amp; Environment Network [SBEN]</li> <li>• Schools, colleges and universities</li> <li>• National Careers Service</li> <li>• HS2 Ltd</li> </ul>	<ul style="list-style-type: none"> <li>• Chambers of Commerce</li> <li>• Federation of Small Businesses</li> <li>• Businesses across Staffordshire</li> <li>• Stoke on Trent City Council</li> <li>• District &amp; Borough Councils</li> <li>• Surrounding local planning authorities</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>• Director for Economy, Infrastructure and Skills</li> <li>• Assistant Director for Business and Enterprise</li> <li>• Assistant Director Skills and Employability</li> </ul>	<ul style="list-style-type: none"> <li>• Appropriate Shadow Cabinet member/s</li> <li>• Appropriate scrutiny committee/s</li> <li>• Cabinet</li> <li>• SLT</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>• Development and implementation of Council's Economic Development Strategy including Economic Recovery</li> <li>• Tourism strategy</li> <li>• Strategic Planning including Strategic Infrastructure Plan, Digital Infrastructure Plan and Local Plans</li> <li>• Economic Strategy for 5G</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• HS2</li> <li>• Rail devolution</li> <li>• County Farms</li> <li>• Development and implementation of Council's Learning and Skills strategies</li> <li>• Statutory duties for Adult and Community Learning</li> <li>• Apprenticeships</li> </ul>
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>• Economic Development &amp; Regeneration</li> <li>• Business Support</li> <li>• Inward Investment</li> <li>• Delivery of major infrastructure projects (SWAR)</li> </ul>	<ul style="list-style-type: none"> <li>• Tourism</li> <li>• Enterprise Units including County Farms</li> <li>• Commissioning and delivery of adult skills</li> <li>• Statutory duties for the commissioning of careers guidance for Staffordshire's young people and ensuring 16-18 year olds get a place in education and training</li> </ul>
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>• Economic Growth</li> <li>• Economic recovery from Covid-19</li> </ul>	



### Cabinet Member for Health, Care and Wellbeing

<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>• To provide clear political leadership both within and outside the County Council to help advance the County Council's key outcomes in particular to help advance the County Council's key outcome of a Staffordshire where everyone will be healthier and independent for longer.</li> <li>• To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>• Working with the Cabinet Support Member for Adult Safeguarding, to be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To be the co-chair of the Staffordshire Health &amp; Wellbeing Board and ensure that the views of the County Council are influential in the work of the Board.</li> </ul> <p>In order to effectively discharge the Council's agenda, this Cabinet Member will lead and work with the Cabinet Support Member for Adult Safeguarding</p>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>• Department of Health</li> <li>• NHS England</li> <li>• Public Health England</li> <li>• National Health Improvement (NHS(1))</li> <li>• Monitor</li> <li>• Care Quality Commission, and Principle Social Worker</li> </ul>	<ul style="list-style-type: none"> <li>• Staffordshire Health and Wellbeing Board Members</li> <li>• Health Commissioners &amp; Providers across Staffordshire</li> <li>• Care Providers</li> <li>• District &amp; Borough Councils in particular re: housing</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>• Director of Health and Care</li> <li>• Deputy Chief Executive and Director of Families and Communities</li> </ul>	<ul style="list-style-type: none"> <li>• Cabinet Support Member for Adult Safeguarding</li> <li>• Appropriate Shadow Cabinet member(s)</li> <li>• Appropriate scrutiny committees</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>• Development and implementation of Health &amp; Wellbeing strategy</li> <li>• Development of the Sustainability and Transformation Plan for Staffordshire and Stoke on Trent</li> <li>• Development of strategy to foster closer integration with NHS commissioners.</li> <li>• Development and implementation of Public Health strategies (including active Staffordshire)</li> <li>• All age Mental Health Strategy</li> <li>• Development and implementation of all age disability strategy [with Cabinet Member for Children and</li> </ul>	

	Young People in respect of children] <ul style="list-style-type: none"> <li>• Long Term Care Strategy</li> <li>• Contributing to the development of the Building Resilient Adults Programme</li> <li>• Adult Safeguarding Board (delegated to Cabinet support member)</li> </ul>	
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>• Delivery of Better Care Fund and integrated commissioning</li> <li>• Families Health and Wellbeing Service 0-19 (jointly with Cabinet member for Children and Young People)</li> <li>• Drugs &amp; Alcohol services</li> <li>• Sexual health services</li> <li>• Health improvement services and activities</li> </ul>	<ul style="list-style-type: none"> <li>• Reablement and rehabilitation services</li> <li>• Housing related support</li> <li>• Adult social care assessment and case management (SSOTP, LD and MH)</li> <li>• Occupational therapy</li> <li>• Brokerage</li> <li>• Long term care</li> <li>• Public Health</li> </ul>
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>• Health and Care Transformation Programme</li> <li>• Sustainable Transformation Plan</li> </ul>	

<b>Cabinet Support Member for Adult Safeguarding</b>	
<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>• To support the Cabinet Lead Member for Health, Care and Wellbeing to provide clear political leadership both within and outside the County Council to help advance the County Council's key outcome of a Staffordshire where everyone will be healthier and independent for longer.</li> <li>• To create effective internal and external relationships with the organisations listed below to help advance the outcome.</li> <li>• To be accountable to the Cabinet Lead Member for the development and delivery of the functions and services listed below and to ensure that those functions and services contribute effectively in meeting the outcomes required by the Council and Cabinet.</li> <li>• To be accountable to the Cabinet Lead Member for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To be accountable to the Cabinet Lead Member for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> </ul> <p>The Cabinet Support Member for Adult Safeguarding will assist the Health, Care and Wellbeing Cabinet Member, to effectively discharge the Council's agenda. The Cabinet Support Member has no decision-making powers.</p>

<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>• Safeguarding Adults Board</li> <li>• Healthwatch Staffordshire</li> <li>• Care Quality Commission local leads</li> </ul>	<ul style="list-style-type: none"> <li>• Providers of Domiciliary and Residential Care across Staffordshire</li> <li>• Health Commissioners and Providers across Staffordshire</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>• Director of Health and Care</li> <li>• SCC Lead for Adult Social Care and Safeguarding</li> <li>• SCC Safeguarding Lead</li> <li>• Adult Safeguarding Manager</li> </ul>	<ul style="list-style-type: none"> <li>• SCC Lead for Care Commissioning</li> <li>• SCC Quality Assurance team leader</li> <li>• Appropriate Shadow Cabinet member(s)</li> <li>• Appropriate Scrutiny Committees</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>• Ensuring that arrangements within Staffordshire for adult safeguarding and quality assurance of long term care providers are adequate</li> </ul>	
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>• Governance arrangements for safeguarding adults through the Safeguarding Adults Board</li> <li>• Operational arrangements for safeguarding adults and the associated activity and outcomes</li> <li>• Arrangements to discharge the Council's responsibilities under the Deprivation of Liberty Safeguards</li> </ul>	<ul style="list-style-type: none"> <li>• Arrangements to discharge the Council's responsibilities under the Mental Health act in respect of the function of Approved Mental Health Professionals</li> <li>• Arrangements for quality assurance of long term care providers, ongoing issues and how these are being resolved</li> </ul>
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>• Health and Care Transformation Programme</li> <li>• Sustainable Transformation Plan</li> </ul>	



**Cabinet Member for Environment, Infrastructure and Climate Change**

<p><b>Role Purpose</b></p>	<ul style="list-style-type: none"> <li>• To provide clear political leadership both within and outside the County Council to help advance the County Council’s vision of great connections, greener living and a priority to invest in sustainable infrastructure for growing communities</li> <li>• To create effective internal and external relationships with the organisations listed below to help advance the outcomes.</li> <li>• To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>• To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> </ul>	
<p><b>Key External Relationships</b></p>	<ul style="list-style-type: none"> <li>• Staffordshire Business &amp; Environment Network [SBEN]</li> <li>• Key SCC Commercial Suppliers &amp; Partners</li> <li>• Environment Agency</li> <li>• Flood Alleviation Group</li> <li>• DEFRA</li> <li>• Canals and Rivers Trust</li> </ul>	<ul style="list-style-type: none"> <li>• Midlands Energy Hub</li> <li>• Joint Waste Management Board</li> <li>• Utilities and other infrastructure providers [including Seven Trent]</li> </ul>
<p><b>Key Internal Relationships</b></p>	<ul style="list-style-type: none"> <li>• Director for Economy, Infrastructure and Skills</li> <li>• Deputy Chief Executive and Director for Families and Communities</li> <li>• Assistant Director for Connectivity and Sustainability</li> <li>• Note – need to add in additional WLT/Commissioners</li> </ul>	<ul style="list-style-type: none"> <li>• Appropriate Shadow Cabinet member(s)</li> <li>• Appropriate Scrutiny Committees</li> </ul>

<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>• Sustainability Strategies for Staffordshire and Staffordshire County Council</li> <li>• County Council Climate Emergency Action Plan</li> <li>• Ensuring other Cabinet Member portfolios contribute to SCC Climate Targets</li> <li>• Championing Sustainable Development Goals including poverty, inequality, climate, environmental degradation and prosperity</li> <li>• Interpreting international and national sustainability issues into local context</li> <li>• Flood Risk Management</li> </ul>	<ul style="list-style-type: none"> <li>• Delivery of Digital Infrastructure <ul style="list-style-type: none"> <li>◦ Non-Commercial Superfast Broadband Delivery and Market Encouragement</li> </ul> </li> <li>• New roads infrastructure</li> <li>• Minerals and Waste Planning Policy</li> <li>• Rural strategies</li> <li>• Planning and delivering green and blue infrastructure</li> </ul>
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>• Monitoring and Review of SCC's Sustainability Strategy</li> <li>• Delivery of SCC Climate Emergency Action Plan</li> <li>• Assess emerging sustainable legislation Providing a link between the authority and the SBEN community</li> <li>• Energy including new green energy solutions and infrastructure</li> </ul>	<ul style="list-style-type: none"> <li>• Support development of Strategic Infrastructure Plan, Digital Infrastructure Plan and Local Plans.</li> <li>• Biomass Fuels Business</li> <li>• Flood Risk Management</li> <li>• Support the Cabinet Member for Highways and Transport in the development of sustainable Transport Strategies.</li> </ul>
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>• Climate Emergency Action Plan</li> <li>• Air Aware</li> </ul>	

### Cabinet Member for Commercial Matters

<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>• To provide clear political leadership both within and outside the County Council ensure that the County Council's commercial arrangements and relationships deliver maximum benefit to Staffordshire and its communities.</li> <li>• To create effective internal and external relationships with the organisations listed below to help advance the outcome.</li> <li>• To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>• To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To ensure that the Council has effective contract management arrangements in place and to oversee the performance and delivery by the Council's major contractors</li> <li>• To develop Commercial Strategies to generate new income streams for the County Council</li> <li>• To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To ensure the management of the Council's property portfolio to generate the necessary capital receipts and revenue returns to support the Council's MTFS and that it contributes effectively to the delivery of the Council's outcomes.</li> </ul>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>• District Town &amp; Parish Councils</li> <li>• Providers such as Veolia, Biffa,</li> </ul>	<ul style="list-style-type: none"> <li>• Amey</li> <li>• Entrust (contractual)</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>• Director for Economy, Infrastructure and Skills</li> <li>• Director for Corporate Services</li> </ul>	<ul style="list-style-type: none"> <li>• Appropriate Shadow Cabinet member/s</li> <li>• Appropriate scrutiny committee/s</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>• Nexus</li> <li>• I+ contract management</li> <li>• Hanford Contract</li> </ul>	<ul style="list-style-type: none"> <li>• W2R contract</li> <li>• HWRC contract</li> <li>• Waste Management Policy &amp; Strategy</li> </ul>
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>• Procurement</li> <li>• ICT</li> <li>• Property</li> </ul>	<ul style="list-style-type: none"> <li>• Delivery of Waste Disposal arrangements</li> </ul>

<b>Project Responsibilities</b>	
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### Cabinet Member for Highways and Transport

<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>• To provide clear political leadership both within and outside the County Council to help advance the County Council's key outcome of everyone in Staffordshire having access to more good jobs and sharing the benefits of economic growth.</li> <li>• To create effective internal and external relationships with the organisations listed below to help advance the outcome.</li> <li>• To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>• To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> </ul>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>• Department for Transport</li> <li>• Highways Agency</li> <li>• Environment Agency</li> <li>• HS2 Ltd</li> <li>• Network Rail</li> <li>• Flood Alleviation</li> </ul>	<ul style="list-style-type: none"> <li>• Bus operating companies</li> <li>• Community Transport Operators</li> <li>• District, Town &amp; Parish Councils</li> <li>• Amey</li> <li>• Staffordshire and Stoke on Trent Safer Roads Partnership</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>• Director for Economy, Infrastructure and Skills</li> <li>• Assistant Director for Highways and the Built County</li> </ul>	<ul style="list-style-type: none"> <li>• Appropriate Shadow Cabinet member/s</li> <li>• Appropriate scrutiny committee/s</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>• Development and implementation of the Council's Highway Infrastructure Asset Management Plan (HiAMP)</li> <li>• Development and implementation of Council's Transport Strategies in conjunction with Cabinet Members for Economy and Skills and the Cabinet Member for Environment, Infrastructure and Climate Change on HS2, Future Mobility, Freight and Active Travel</li> <li>• Road Safety</li> </ul>	
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>• All Highways &amp; Transport operational issues, including Infrastructure+ partnership</li> <li>• School Crossing Patrols</li> </ul>	

	<ul style="list-style-type: none"> <li>• HS2 impact on local highways</li> <li>• Local transport operations including buses, community transport and active travel</li> <li>• Highways Planning</li> <li>• Street Lighting and Signals</li> <li>• Parking</li> <li>• Delivery of new highways infrastructure</li> </ul>	
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>• Delivery of transport infrastructure projects including major schemes such as SWAR</li> <li>• North Staffordshire Clean Air Zone</li> </ul>	

### Cabinet Member for Finance & Resources

<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>• To provide clear political leadership both within and outside the County Council to help advance the Council's pledge to deliver value for money for residents and businesses and live within our means</li> <li>• To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>• To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To assist the Leader in holding Cabinet colleagues to account as they ensure accountability within their commissioning/service areas in respect of financial performance, meeting the requirements of the Strategic Plan, Business Plan and the Medium Term Financial Strategy (MTFS).</li> <li>• To assist the Leader in holding Cabinet colleagues accountable for the delivery of the appropriate key projects/programmes including delivery on time and within budget to meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> </ul>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>• District &amp; Borough Councils [finance and corporate matters]</li> <li>• HM Treasury, Department for Communities &amp; Local Government</li> </ul>	<ul style="list-style-type: none"> <li>• Entrust (shareholder)</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>• Director for Corporate Services</li> <li>• Section 151 Officer</li> <li>• Note – need to add in key WLT contacts</li> </ul>	<ul style="list-style-type: none"> <li>• Appropriate Shadow Cabinet member/s</li> <li>• Appropriate scrutiny committee/s</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>• Assist with the development and implementation of the Strategic Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Business Plan and MTFS</li> </ul>
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>• Finance</li> <li>• People [Human Resources]</li> </ul>	<ul style="list-style-type: none"> <li>• Law and Democracy</li> <li>• Business Support and Assurance Strategy</li> </ul>
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>• Digital [within the County Council]</li> </ul>	

### Cabinet Member for Communities and Culture

<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>• To provide clear political leadership both within and outside the County Council to help advance the County Council's key outcome of everyone in Staffordshire feeling safer, happier and more supported in their community</li> <li>• To create effective internal and external relationships with the organisations listed below to help advance the outcome.</li> <li>• To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>• To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To be the main Cabinet link between the County Council and the Safer Staffordshire Board</li> </ul>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>• Department for Environment, Food and Rural Affairs</li> <li>• Department for Culture, Media and Sport</li> <li>• Natural England</li> <li>• Rural special interest groups</li> <li>• Staffordshire and Stoke-on-Trent Archive Service</li> <li>• District and Town deals (People Helping People element)</li> </ul>	<ul style="list-style-type: none"> <li>• Stoke on Trent City Council , District &amp; Borough Council [community and rural matters]</li> <li>• Town &amp; Parish Councils</li> <li>• Community Council for Staffordshire</li> <li>• Other voluntary sector organisations</li> <li>• Police, Fire and Crime Commissioner (working with the Cabinet Member for Children and Young People) ; Staffordshire Police; Fire &amp; Rescue Service; Probation and Courts' Service</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>• Director for Families and Communities</li> <li>• Director for Economy, Infrastructure and Skills</li> </ul>	<ul style="list-style-type: none"> <li>• Community Cabinet Support Members</li> <li>• Appropriate shadow cabinet member/s</li> <li>• Appropriate scrutiny committee/s</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>• Communities</li> <li>• Culture and heritage including libraries</li> </ul>	<ul style="list-style-type: none"> <li>• Sports strategy</li> <li>• Arts and Archives</li> </ul>



	<ul style="list-style-type: none"> <li>• Voluntary, Community and Social Enterprise contract</li> </ul>	<ul style="list-style-type: none"> <li>• Community safety including domestic abuse (working with the Cabinet Member for Children and Young People)</li> </ul>
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>• Community leadership, engagement and development</li> <li>• Community safety [including domestic abuse]</li> <li>• Culture and Heritage including Libraries, Arts and Museums</li> <li>• Country Parks</li> </ul>	<ul style="list-style-type: none"> <li>• Chasewater</li> <li>• Trading Standards</li> <li>• Scientific Services</li> <li>• Voluntary, Community and Social Enterprise contracts</li> </ul>
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>• People Helping People</li> </ul>	

### Cabinet Member for Children and Young People

<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>• To be the statutory Lead Member for Children and to have overall responsibility and oversight for all matters relating to Children and Young People</li> <li>• To provide clear political leadership both within and outside the County Council to help advance the County Council's key priority to support more families and children to look after themselves, stay safe and well and to support the needs of children and young people in relation to the Council's key outcomes.</li> <li>• To create effective internal and external relationships with the organisations listed below to help advance the outcome.</li> <li>• To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>• To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To Chair the Children's Improvement Board</li>   <li>• To be the Council's main representative on the Local Safeguarding Children Board, to chair the Corporate Parenting Panel, to represent the needs of children on the Health &amp; Wellbeing Board, and to be the principal lead on discussions between the County Council and the Police &amp; Crime Commissioner in respect of children's safety</li> </ul>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>• Department for Education</li> <li>• OfSTED</li> <li>• Safer Staffordshire Board</li> </ul>	<ul style="list-style-type: none"> <li>• Child care providers</li> <li>• Voluntary sector organisations</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>• Deputy Chief Executive and Director of Family and Communities</li> </ul>	<ul style="list-style-type: none"> <li>• Appropriate Shadow Cabinet member/s</li> <li>• Appropriate scrutiny committee/s</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>• Development and implementation of Council's Children's &amp; Youth Strategies</li> <li>• Development and implementation of all age disability strategy [with Cabinet Member for Health, Care and Wellbeing in respect of</li> </ul>	<ul style="list-style-type: none"> <li>• Children with Learning Difficulties</li> <li>• Children with Physical Disabilities</li> </ul>

	adults]	
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>• All Services for Children and Families</li> <li>• Safeguarding</li> <li>• Children in our care</li> <li>• The Families Health and Wellbeing Service</li> </ul>	<ul style="list-style-type: none"> <li>• Corporate Parenting</li> <li>• Children's Centres</li> <li>• Statutory duties for Early Education and Childcare, including sufficiency</li> </ul>
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>• Families and Children's System</li> </ul>	<ul style="list-style-type: none"> <li>• Free Childcare Scheme</li> </ul>

<b>Cabinet Member for Education</b>		
<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>• To provide clear political leadership both within and outside the County Council to help advance the County Council's outcomes through the priority of improving education and training so that lifelong learning offers everyone the opportunity to succeed.</li> <li>• Creating effective internal and external relationships with the organisations listed below to help advance the outcomes.</li> <li>• To be accountable for the development and delivery of the strategies listed below and ensuring that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>• Being accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• Being accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• Being the Council's main representative on the Education Trust Board.</li> <li>• To be a member of the Children's Improvement Board</li> <li>• To attend the Schools Forum</li> </ul> <p><b>This portfolio includes Special Educational Needs and Disability</b></p>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>• Department for Education</li> <li>• OfSTED</li> <li>• National Careers Service</li> </ul>	<ul style="list-style-type: none"> <li>• Local Enterprise Partnership and the Staffordshire Education and Skills Partnership Trust</li> </ul>

	<ul style="list-style-type: none"> <li>• Skills Funding Agency</li> <li>• Education Funding Agency</li> <li>• Department for Business Innovation and Skills</li> </ul>	<ul style="list-style-type: none"> <li>• Schools</li> <li>• Private &amp; Voluntary sector education providers</li> <li>• Entrust [attainment and improvement]</li> <li>• Regional Schools Commissioner</li> <li>• Further Education Colleges</li> <li>• Universities</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>• Director for Families and Communities</li> <li>• Director for Economy, Infrastructure and Skills</li> </ul>	<ul style="list-style-type: none"> <li>• Cabinet member for Children and Young People</li> <li>• Cabinet member for Economy and Skills</li> <li>• Appropriate Shadow Cabinet member/s</li> <li>• Appropriate scrutiny committee/s</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>• Home to School Transport Policy</li> <li>• Education and Skills Strategy</li> </ul>	
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>• All Learning related functions, including LEA responsibilities</li> <li>• Education &amp; School Improvement</li> <li>• SEND</li> </ul>	<ul style="list-style-type: none"> <li>• Commissioning of Entrust.</li> <li>• Mainstream and SEND Home to School Transport Operations</li> </ul>
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>• SEND Transformation [within Children's Transformation]</li> </ul>	

## **LOCAL CHOICE FUNCTIONS WHICH ARE THE RESPONSIBILITY OF CABINET**

1. Any function under a local Act other than a function specified elsewhere in this Appendix.
2. The making of arrangements in relation to appeals against the exclusion of pupils from maintained schools
3. The making of arrangements pursuant to Section 94(1), (1A) and (4) of the School Standards and Framework Act 1998 (admission appeals)
4. The making of arrangements pursuant to Section 95(2) of the 1998 Act (Children to whom Section 87 applies: appeals by governing bodies).
5. The making of appointments to the Joint Appointments Committee under paragraphs 2 to 4 (appointment of members by relevant Councils) of Schedule 2 (Police Authorities established under Section 3) to the Police Act 1996
6. The conducting of best value reviews in accordance with the provisions of any order for the time being having effect under Section 5 (best value reviews) of the Local Government Act 1999.
7. Any function relating to contaminated land.
8. The discharge of any function relating to the control of pollution or the management of air quality.
9. The obtaining of information under section 330 of the Town and Country Planning Act 1990 as to interests of land.
10. The obtaining of particulars of persons interested in land under Section 16 of the Local Government (Miscellaneous Provisions) Act 1976.
11. The making of agreements for the execution of highways works.
12. The appointment of any individual:-
  - a. to any office other than an office in which he is employed by the authority;
  - b. to any body other than –
    - i. the authority
    - ii. a joint Committee of two or more authorities; or
  - c. to any Committee or Sub-Committee of such a body, and the revocation of any such appointment.
13. The making of agreements with other Local Authorities for the placing of staff at the disposal of those other Authorities.
14. Power and duties in respect of Local Development Documents which are not Development Plan Documents.