

Staffordshire and Stoke-on-Trent Joint Archives Committee

Thursday, 28 June 2018

10.30 am

City Central Library, Hanley

John Tradewell
Director of Strategy, Governance and Change
20 June 2018

A G E N D A

1. Appointment of Chairman and Vice-Chairman

The Standing Orders of the Joint Committee state that:-

“At its annual meeting the Joint Committee shall elect until the date fixed for the next following annual meeting a Chairman and Vice-Chairman from amongst its members (on a rotating basis alternately between the two Councils) but so that the Chairman and Vice-Chairman shall not be representatives of the same Council”.

At the Joint Committee meeting on 15 June 2017, Mrs. Gill Heath was appointed Chairman and Mr. Anthony Munday appointed Vice-Chairman up to the annual meeting of the Joint Committee in 2018.

2. Apologies

3. Declarations of Interest in accordance with Standing Order 16

4. Minutes of the meeting held on 3 April 2018 (Pages 1 - 8)

5. Joint Archives Services: Annual Report 2017/18 (Pages 9 - 62)

Joint report of the Deputy Chief Executive and Director for Families and Communities (Staffordshire County Council) and Director of Resources – Assistant Chief Executive (Stoke-on-Trent City Council)

6. Joint Archives Service: Revenue Outturn 2017/18 (Pages 63 - 72)

Joint report of the Director of Finance and Resources (Staffordshire County Council) and Director of Resources – Assistant Chief Executive (Stoke-on-Trent City Council)

7. Staffordshire History Centre Project Update (Pages 73 - 84)

Joint Report of the Deputy Chief Executive and Director for Families and Communities (Staffordshire County Council) and Director of Resources – Assistant Chief Executive (Stoke-on-Trent City Council)

8. Volunteers in the Archive and Heritage Service (Pages 85 - 90)

Joint report of the Deputy Chief Executive and Director for Families and Communities (Staffordshire County Council) and Director of Resources – Assistant Chief Executive (Stoke-on-Trent City Council)

9. Loans Policy (Pages 91 - 114)

Joint report of the Deputy Chief Executive and Director of Families and Communities (Staffordshire County Council) and Director of Resources – Assistant Chief Executive (Stoke-on-Trent City Council)

10. Date of next meeting - Thursday 15 November 2018 at 10.30 am, Staffordshire County Record Office, Stafford

11. Exclusion of the public

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 indicated below”.

PART TWO

(All reports in this section are on pink paper)

Nil

Membership	
Gill Heath	Gill Burnett
Anthony Munday	

Note for Members of the Press and Public

Filming of Meetings

The Open (public) section of this meeting may be filmed for live or later broadcasting or other use, and, if you are at the meeting, you may be filmed, and are deemed to have agreed to being filmed and to the use of the recording for broadcast and/or other purposes.

Recording by Press and Public

Recording (including by the use of social media) by the Press and Public is permitted from the public seating area provided it does not, in the opinion of the chairman, disrupt the meeting.