

Audit and Standards Committee

Monday, 26 June 2017

10.30 am

Oak Room, County Buildings, Stafford

NB. Members please note attendance is required at **10 .00 am** when there will be training and development session

John Tradewell
Director of Strategy, Governance and Change
16 June 2017

A G E N D A

1. **Apologies**
2. **Declarations of Interest**
3. **Minutes of the Meeting held on 13 March 2017** (Pages 1 - 6)
4. **SAP Replacement**
Presentation by the Chief Accountant
5. **Procurement Regulations** (Pages 7 - 34)
Report of the Director of Finance and Resources
6. **External Audit Progress Report 2016-17** (Pages 35 - 54)
Presentation from Ernst and Young LLP
7. **Internal Audit** (Pages 55 - 118)
 - Outturn Report 2016-17
 - Audit Charter 2017
 - Strategy and Plan 2017-18Report of the Director of Finance and Resources
8. **Code of Corporate Governance - 2017/18** (Pages 119 - 136)

Update from the Director of Strategy, Governance and Change and Director of Finance and Resources

9. **Forward Plan 2017-18** (Pages 137 - 140)

10. **Exclusion of the Public**

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 as indicated below”.

PART TWO
(reports in this section are exempt)

11. **Exempt minutes of the Audit and Standards Committee meeting held on the 13 March 2017** (Pages 141 - 142)

12. **Internal Audit Reports - Limited Assurance Review**

Exemption paragraph 8

Report of the Director of Finance and Resources

a) Accounts Receivable - Final Audit Report (Pages 143 - 170)

Report of the Director of Finance and Resources

b) Client Contributions Property Cases Follow Up - Final Audit Report (Pages 171 - 188)

Report of the Director of Finance and Resources

13. **Internal Audit Outturn Report 2016/17 Appendix 2** (Pages 189 - 200)

Report of the Director of Finance and Resources

Membership

Derek Davis, OBE	Ian Lawson
Mike Davies	Jeremy Oates
Michael Greatorex	Carolyn Trowbridge (Vice-Chairman)
Martyn Tittley (Chairman)	Ross Ward
David Brookes	Bernard Williams
Graham Burnett	Victoria Wilson
Colin Greatorex	

Syed Hussain

Jill Hood

Note for Members of the Press and Public

Filming of Meetings

The Open (public) section of this meeting may be filmed for live or later broadcasting or other use, and, if you are at the meeting, you may be filmed, and are deemed to have agreed to being filmed and to the use of the recording for broadcast and/or other purposes.

Recording by Press and Public

Recording (including by the use of social media) by the Press and Public is permitted from the public seating area provided it does not, in the opinion of the chairman, disrupt the meeting.