

Staffordshire and Stoke-on-Trent Joint Archives Committee

Thursday, 20 November 2014

10.30 am

County Record Office, Eastgate Street, Stafford

John Tradewell
Interim Chief Executive
12 November 2014

A G E N D A

1. **Apologies**
2. **Declarations of Interest in accordance with Standing Order 16**
3. **Minutes of the meeting held on 19 June 2014** (Pages 1 - 4)
4. **Predicted Outturn 2014/15** (Pages 5 - 12)

Joint report of the Director of Finance and Resources and the Assistant Director – Finance Services

5. **Review of Fees and Charges 2015-2016** (Pages 13 - 24)

Joint report of the Director for Place and Deputy Chief Executive and the Assistant Chief Executive

6. **Digital Engagement Strategy** (Pages 25 - 36)

Joint report of the Director for Place and Deputy Chief Executive and the Assistant Chief Executive

7. **Heritage Lottery Fund bid for Staffordshire History Centre** (Pages 37 - 46)

Joint report of the Director for Place and Deputy Chief Executive and the Assistant Chief Executive

8. **Date of next meeting - 19 February 2015 in Stoke-on-Trent (venue to be confirmed)**
9. **Exclusion of the public**

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 indicated below”.

PART TWO

(All reports in this section are exempt items)

10. Update on Digitisation of key family history collection (Pages 47 - 50)

(exemption paragraph 3)

Joint report of the Director for Place and Deputy Chief Executive and the Assistant Chief Executive

Membership	
Ben Adams	Substitutes
Olwen Hamer	Mike Lawrence
Ian Parry	Mark Winnington
Mike Davies (Observer)	Adrian Knapper