

Staffordshire and Stoke-on-Trent Joint Archives Committee

Thursday, 19 June 2014

2.00 pm

The Windsor Room, Stoke Town Hall, Glebe Street, Stoke-on-Trent. ST4 1HH.

John Tradewell
Director of Democracy, Law and Transformation
11 June 2014

A G E N D A

1. Appointment of Chairman and Vice-Chairman

The standing orders for the Joint Committee state that: -

“At its annual meeting the Joint Committee shall elect until the date fixed for the next following annual meeting a Chairman and Vice-Chairman from amongst its members (on a rotating basis alternatively between the two Council’s) but so that the Chairman and Vice-Chairman shall not be representatives of the same Council”.

At the Joint Committee meeting on 20 June 2013, Mr Mike Lawrence was appointed Chairman and Dr Janine Bridges appointed Vice-Chairman up to the annual meeting of the Joint Committee in 2014.

2. Apologies

3. Declarations of Interest in accordance with Standing Order 16

4. Minutes of the meeting held on 20 February 2014 (Pages 1 - 2)

5. Staffordshire and Stoke-on-Trent Archive Services: Annual Report 2013/14 (Pages 3 - 6)

Joint report of Deputy Chief Executive and Director for Place and Director of People - Adult and Neighbourhood Services

6. Joint Archive Service - Revenue Outturn 2013/14 (Pages 7 - 14)

Joint report of the Director for Place and Deputy Chief Executive and Director of People – Adult and Neighbourhood Services

7. **Project to Centralise Staffordshire Archives and William Salt Library in a new Gateway to the County** (Pages 15 - 26)

Joint report of the Director for Place and Deputy Chief Executive and Director of People - Adult and Neighbourhood Services

8. **Date of next meeting - 20 November 2014 at the County Record Officer, Eastgate Street, Stafford**

9. **Exclusion of the public**

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 indicated below”.

PART TWO

(All reports in this section are exempt items)

Nil

Membership	
Mike Lawrence (Chairman)	Substitutes
Ian Parry	Ben Adams
Joy Garner	Mark Winnington
Michael Greatorex (observer)	