

Staffordshire and Stoke-on-Trent Joint Archives Committee

Thursday, 21 June 2012

11.00 am

Civic Centre, Glebe Street,
Stoke-on-Trent, ST4 1HH

PLEASE NOTE REVISED TIME OF MEETING

John Tradewell
Director of Law and Democracy
13 June 2012

A G E N D A

1. Appointment of Chairman and Vice- Chairman

The standing orders for the Joint Committee state that: -

“At its annual meeting the Joint Committee shall elect until the date fixed for the next following annual meeting a Chairman and Vice-Chairman from amongst its members (on a rotating basis alternatively between the two Council’s) but so that the Chairman and Vice-Chairman shall not be representatives of the same Council”.

At the Joint Committee meeting on 16 June 2011, Mr. P. Corfield was appointed Chairman and Mrs. G. Hassall was appointed Vice-Chairman up to the annual meeting of the Joint Committee in 2012

2. Apologies

3. Declarations of Interest in accordance with Standing Order 16

4. Minutes of the meeting held on 23 February 2012 (Pages 1 - 6)

**5. Staffordshire and Stoke-on-Trent Archive Services: Annual Report 2011/12
(Pages 7 - 10)**

Joint report of the Director for Place and Deputy Chief Executive and the Director of Adult and Neighbourhood Services

6. Revised Local Performance Indicators (Pages 11 - 16)

Joint report of the Director for Place and Deputy Chief Executive and the Director of Adult and Neighbourhood Services

7. **Additional fees and charges 2012-2013** (Pages 17 - 20)

Joint report of the Director for Place and Deputy Chief Executive and the Director of Adult and Neighbourhood Services

8. **Joint Archive Service - Outturn 2011/12** (Pages 21 - 26)

Joint report of the Director of Finance and Resources and the City Director of Central Services

9. **Date of next meeting - 22 November 2012**

The meeting will be held at the County Record Office, Eastgate Street, Stafford

10. **Exclusion of the public**

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 indicated below”.

PART TWO

(All reports in this section are on pink paper)

Nil

Membership

Pat Corfield (Chairman)
Ian Parry
Janine Bridges
Jeremy Oates (Observer)

Substitutes
Mike Maryon
Liz Staples
Gwen Hassall (Vice-Chairman)