

Staffordshire and Stoke-on-Trent Joint Archives Committee

**PLEASE NOTE
TIME OF MEETING**

Thursday 12 November 2020

4.00 pm

Virtual/on-line at <https://staffordshire.public-i.tv/core/portal/home>

NB. Members are requested to join the Teams meeting through the Outlook calendar booking (click "Join Microsoft Teams Meeting").

Also, please ensure your Laptops/Tablets are fully charged prior to the commencement of the meeting.

John Tradewell
Director of Corporate Services
4 November 2020

A G E N D A

1. **Appointment of Chairman and Vice-Chairman**
2. **Apologies**
3. **Declarations of Interest in accordance with Standing Order 16**
4. **Minutes of the meeting held on 23 June 2020** (Pages 1 - 6)
5. **Predicted Outturn 2020/21** (Pages 7 - 16)

Joint report of the Deputy Chief Executive and Director for Families and Communities (Staffordshire County Council) and Director of Housing and Community Services (Stoke-on-Trent City Council)

6. **Review of Fees and Charges** (Pages 17 - 24)

Joint report of the Deputy Chief Executive and Director of Families and Communities (Staffordshire County Council) and Director of Housing and Community Services (Stoke-on-Trent City Council)

7. **Staffordshire History Centre Project - Update** (Pages 25 - 30)

Joint report of the Deputy Chief Executive and Director for Families and Communities (Staffordshire County Council) and Director of Housing and Community Services (Stoke-on-Trent City Council)

8. **Date of next meeting - 25 February 2021 at 10.30 am, Venue to be Confirmed**

9. **Exclusion of the public**

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 indicated below”.

PART TWO

10. **Archives and Heritage Service Restructure - Update** (Pages 31 - 34)

(exemption paragraphs 2 and 3)

Exempt joint report of the Deputy Chief Executive and Director for Families and Communities (Staffordshire County Council) and Director of Housing and Community Services (Stoke-on-Trent City Council)

11. **Relocation of Stoke-on-Trent City Archives - Update**

(exemption paragraphs 2 and 3)

Exempt joint oral report of the Deputy Chief Executive and Director for Families and Communities (Staffordshire County Council) and Director of Housing and Community Services (Stoke-on-Trent City Council)

Membership	
Gill Burnett	Victoria Wilson
Lorraine Beardmore	