

## **Staffordshire and Stoke-on-Trent Joint Archives Committee**

Tuesday, 23 June 2020

**10.30 am**

Virtual/on-line at <https://staffordshire.public-i.tv/core/portal/home>

**NB.** Members are requested to join the Teams meeting through their Outlook calendar booking (click on the link "Join Microsoft Teams Meeting").

Also, please ensure Laptops/Tablets are fully charged prior to the commencement of the meeting.

John Tradewell  
Director of Corporate Services  
15 June 2020

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### **A G E N D A**

- 1. Apologies**
- 2. Declarations of Interest in accordance with Standing Order 16**
- 3. Minutes of the meeting held on 6 February 2020 (Pages 1 - 6)**
- 4. Joint Archives Service: Annual Report 2019/20 (Pages 7 - 44)**

Joint report of the Deputy Chief Executive and Director of Families and Communities (Staffordshire County Council) and Director of Housing and Community Services (Stoke-on-Trent City Council).

- 5. 2019/20 Final Outturn and Predicted Outturn 2020/21 (Pages 45 - 50)**

Joint report of the Deputy Chief Executive and Director of Families and Communities (Staffordshire County Council) and Director of Housing and Community Services (Stoke-on-Trent City Council).

- 6. Staffordshire History Centre Project - Update (Pages 51 - 56)**

Joint report of the Deputy Chief Executive and Director of Families and Communities (Staffordshire County Council) and Director of Housing and Community Services (Stoke-on-Trent City Council).

- 7. Joint Archives Service: Impact of Covid-19 (Pages 57 - 62)**

Joint report of the Deputy Chief Executive and Director of Families and Communities (Staffordshire County Council) and Director of Housing and Community Services (Stoke-on-Trent City Council).

8. **Date of next meeting - Thursday 12 November 2020 at 10.30 am, venue to be confirmed**

9. **Exclusion of the public**

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 indicated below”.

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## **PART TWO**

(All reports in this section are on pink paper)

10. **Exempt minutes of meeting held on 6 February 2020** (Pages 63 - 64)

| <b>Membership</b>          |                    |
|----------------------------|--------------------|
| Gill Heath<br>Gill Burnett | Lorraine Beardmore |